

# Madison County Department of Emergency Medical Services

## Standard Operating Guideline



|               |                             |
|---------------|-----------------------------|
| Title         | Drug Exchange / Pyxis       |
| Number        | 044                         |
| Adoption Date | 1/15/07                     |
| Revision Date | 5/23/08                     |
| Approved by   | Lewis Jenkins, EMS Director |



### Purpose:

To provide a guideline outlining the drug exchange & replacement procedure at all local hospitals.

### Policy:

- TJEMS Boxes** – shock trauma and cardiac boxes can be exchanged 24/7 at the following locations:
  - UVA – ER MD sign state ppcr, get a chargeable or non- chargeable sticker, and place this on your copy that is turned into the pharmacy.
  - MJH – ER MD sign and give a copy to the pharmacy
  - CRH – ER MD sign, access ER pyxis system as below to retrieve the “UVA CT box key” to exchange either ST or CT boxes. Cabinet is located next to the ER door ambulance entrance. Leave a copy of your state ppcr with the *USED* box. Fill out the CRH sign in / out book and have a nurse witness.
- CRH (NON-TJEMS Box) 1:1 exchange**
  - A. Log on to Pyxis using password (EMS. *Your last name*)(password: 1-2-3 initial then set your own) or use your Bio ID (fingerprint).
  - B. Touch “Remove” button
  - C. Touch “Add patient” button
  - D. Type “EMS” in front of patients last name **DO NOT** use the patients name that is already entered by the ER.
  - E. Choose meds needed and quantity – remove med
  - F. Close med drawer and log out / exit system
  - G. Open folder behind pyxis and fill out the one page form for 1:1 exchange, list meds taken and quantity, put form and copy of MD signed ppcr back in the same folder and return to wall bracket behind pyxis.
  - H. Med Waste – if this applies have a nurse sign as normal on the ppcr or pyxis form.
  - I. If fentanyl is used, an ED nurse must obtain it from the pyxis, or you can go to the pharmacy.
- CRH (Expired drug exchange) at Pharmacy**
  - Pharmacy hours are: M-F 6:30 a.m. – 20:00  
Sat, Sun, Holidays 7:30 a.m. – 18:00
  - Pharmacy contact is: Dennis Smith 540-829-4348 (Director). ALL expired drugs will be exchanged in the pharmacy and NOT out of the pyxis system.